



North Bengal State Transport Corporation

Paribahan Bhawan, Cooch Behar

NIQ No : NBSTC/04/IT-Q/COB/2025-26 Dated: 07/05/2025

A Notice Inviting Quotation (NIQ) from the Indian (s) having experience for software development, should clearly outline the project requirements, including functionality, desired features, target platform, and any specific technical specifications. It should also detail the desired outcome, such as the software's purpose, intended users, and how it will benefit the organization.

- Subject: Notice Inviting Quotation for Development of Computer Application Software System for preparation of Daily duty roster for crews.

Project Title	Preparation of Computerized Daily duty roster of crews
Pre-bid meeting	On 19/05/2025 at 12 noon at Conference Hall, NBSTC Paribahan Bhawan, Cooch Behar for discussion with prospective software developers for a clear understanding of the project requirements.
Last Date of submission of bid	23/05/2025 up-to 14.00 hrs
Evaluation of technical bid	26/05/2025 at 15.00 hrs.
Opening of financial bid.	28/05/2025 at 15.00 hrs.
Work order	Work order will be issued within 7 days of opening of the Financial Bid.

A. Required documents:

- Bidder should be "Computer Application Software Development" firm at least for last 5 years.
- Bidder should have experience for software development in STU / State Govt./ PSU.
- Bidder should submit Trade License / Aadhar / PAN / GSTIN Number.

Bidder should submit their proposal in two separate envelopes:

- (1) Technical and (2) Financial ;**

Format of Technical and Financial BID is annexed.

B. Technical evaluation:

Evaluation Criteria: Technical expertise and experience, proposed pricing and payment terms, and References and past projects.

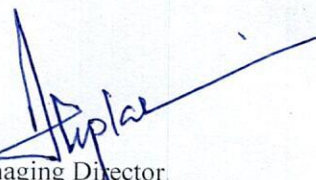
C. Brief description of work and Terms and condition

Project Description: We are seeking a software developer to design, develop & implementation an automated preparation of Daily duty roster of crews for all 22 depots including Jorai sub Depot.

Scope of Work:

- Development and implementation of Application Software System for preparation of Daily duty roster of crews.
- User-friendly interface for easy data entry, retrieval and generating reports as to be required.
- User module i) Direct user (s) for roster preparation of roaster person.
ii) Admin module for editing right by the respective Depot In-charge.
- Developed software should run each of the depots with the existing structure of the roaster as running presently.

5. **Initial implementation:** Design, development and implementation of the existing structure of each Depot shall be made under all depots of Cooch Behar & Siliguri Division. The representative of **selected firm** should remain present in every depot for test run and for implementation as the existing structure of the roaster, since operational services of the Depot is different.
6. On successful implementation, it may be extended to the other depots of Raiganj & Berhampore Division.
7. **Deliverables:** Source code for the software system, detailed documentation on system functionality and User manual.
8. **Security:** If the software will handle sensitive data, include requirements for data security and encryption. The provision for transactional backup should be provided, in case of any modification of the daily duty roster,
9. **Maintenance:** Specify requirements for ongoing maintenance and support.
10. **Training and user manual (Both for Direct user and Admin user):** Consider including requirements for user training on the new system.
11. The software should be scalable and there will be the scope for update / modification in the software, if required.
12. Timeline:
 - System Development: 1 month
 - Testing and Implementation: 15 days
 - Estimated Project Start: July 15th, 2025
13. **Payment method:**
 - a) Bidder should quote base price plus taxes as applicable for software development.
 - b) Bidder should also give in detail about depot wise implementation cost (if any).
14. In case of any query Please Contact: Sri Kunal Das, EDPP,
Email das.kunal2007@gmail.com Phone 9434211973.


Managing Director
NBSTC ; Cooch Behar

North Bengal State Transport Corporation

Technical Bid Format

1.	Name of the owner/ firm/ company	
2.	Registered address of business (PI attach copy of proof of the address)	
3.	e-mail address (if any)	
4.	Telephone No. (if any)	
5.	Mobile No.	
6.	Trade License No. with date (PI attach copy)	
8.	PAN No. PI attach co of Pan Card	
9.	AADHAR No. (PI attach copy of AADHAR Card)	
10.	EPIC No. (in case of proprietorship)	
11.	GSTIN No. (PI attach copy of certificate)	
12.	Previous experience if any	

I/ we confirm that the information above is true to the best of our knowledge and belief and if anything in contrary is proved at any stage of the tender, or even after getting awarded with the tender (if any), I/ we will be bound to abide by any administrative/ legal steps taken by NBSTC to that effect.

I/We further undertake that I/ we would abide by the terms & conditions of North Bengal State Transport Corporation as laid down in the tender notice.

Thanking you,

Yours faithfully,

Place:

(Signature)

Dated:

[Business Stamp]

ANNEXURE - B

FINANCIAL BID FORMAT

To
The Managing Director
North Bengal State Transport Corporation

Sub: - Preparation and developing of Computerized Daily duty roster of crews
Ref: - NIQ No : NBSTC/04/IT-Q/COB/2025-26 Dated: 07/05/2025

Sir,
I/We.....proprietor(s) of the
firm.....having address at.....
.....would like
to Design, develop and implementation of Computerized Daily duty roster.

I/We have examined the Tender Document and on accepting the terms and conditions
incorporated in the tender

I/We quote my/our offered rate as hereunder:

Rs.....

(Rupees.....)

Yours faithfully,

Place:

Dated:

(Signature)
[Business Stamp]